

**Salishan Hills Owners Association**  
**Minutes for Board Meeting of February 15, 2019**

**PRESENT:** Terri Parker, President; Jim Wiggins, Vice President; David Bigelow, Treasurer; Teresa Baron, Manager/Board Member; Chuck Feist, Board Member; Jon Townsend, Board Member; Adele Cooke, Secretary/Bookkeeper.

**GUESTS:** Peter Berger, Ron Childs, Clif Harper, Bill Hite, Beau Horn, Richard Krolak, Marylouise & Bob Malte, Laura & John Newton, Charlene Vandervelden

President Terri Parker called the meeting to order at 4:00 pm. Quorum was present.

Minutes of January 18, 2019 were approved as written. Motion passed unanimously.

**PRESIDENT'S REPORT** – The Tree Ad Hoc committee was formed with Beau Horn as chair with 6 members from the community. An email was sent to owners regarding a policy change on fallen trees of a 50/50 cost sharing split. A thank you note was read to SHOA Manager. Road & Drainage Committee is working on finalizing the contract for road repairs which is due at the next meeting.

**MANAGER'S REPORT** – If a resident has a concern regarding a contractor where SHOA is to pay, the Manager must be contacted first – NOT the contractor.

**TREASURER'S REPORT** – Stable expenditures for January. The majority of the influx of income was for the assessment in January. Seven owners have not paid the assessment and will receive a letter about the potential of late fees. Budget Committee will meet after March 15.

**COMMITTEE REPORTS** – In packets, no verbal reports

**UNFINISHED BUSINESS**

1. **Unauthorized Tree Removal** – On February 15, 2019, SHOA's Board of Directors approved SHOA's attorney, Steven Liday of Miller Nash Graham & Dunn LLP, sending a demand letter to Margaret Dailey, attorney for owner of lot 476, as well as sending a certified letter to owner of lot 476 from the SHOA Board consistent with SHOA's CC&Rs to mitigate wrongful tree removal. Feist moved; Wiggins seconded. Motion passed unanimously.
2. **Nominating Committee** – Committee consists of David Bigelow, Chuck Feist, Dolly Howe, & Jon Townsend. Candidates will be recruited to fill the 3 open positions.
3. **Fine Appeal Request from Lot 563** – Baron moved to keep fine; Feist seconded. Motion passed with one opposed. Money from fine will be used to clean up debris.
4. **Forest Management Funding** – Early forest management was completed from prior year funding which wasn't included in current year's budget. Wiggins moved; Feist seconded adding an addition \$10,000 to current year budget to cover prior year's amount. Motion passed unanimously.

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**NEW BUSINESS**

1 – **Budget Committee Setup** – Current committee members will continue to serve. They include David Bigelow, Adele Cooke, Richard Krolak, Kim Myrman with Terri Parker as ex officio member.

2 – **Fire Department Grant** – Fire Department contacted a resident about a grant for emergency supplies. The money can only be used for equipment – not food. The grant is for \$.35 for every dollar spent. Wiggins moved; Feist seconded to pass on the grant until the Emergency Preparedness Committee is functioning. Board will send a letter to the Fire Department stating our interest in future grants. Motion passed unanimously.

Comments – An email will be sent letting owners know that people are looking for places to rent. Committee members are needed for several committees – Newsletter, Safety, Emergency Preparedness, Landscape.

Meeting adjourned at 5:09 pm.

Respectively submitted, Adele Cooke, Secretary